MINUTES OF THE MEETING OF THE CATERHAM VALLEY PARISH COUNCIL (INCORPORATING VALLEY AND HARESTONE WARDS) MEETING HELD ON WEDNESDAY 11TH SEPTEMBER 2013 AT THE SOPER HALL, HARESTONE VALLEY ROAD, CATERHAM

Attendees:

Cllr. M Lincoln – Chairman
Cllr. M Jones – Vice-chairman
Cllr. J Gaffney
Cllr. P Roberts
Cllr. J Servant
Cllr. M Dean

County Cllr. S Marks
District Cllr. J Ingham
District Cllr. J Caudle
District Cllr. M Cooper
District Cllr. B Connolly

Mrs M Gibbins – Clerk

AGENDA – PART 1

1. Apologies for absence
There were no apologies

2. Declarations of Disclosable Pecuniary Interest: To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.
Councillor Lincoln declared interest in the Harestone Hill application

3. **Public Participation** – issues raised by members of the public. There were 8 members of the public present.
Caterham rugby football club is struggling to keep members and is forming an academy which will instill discipline and sportsmanship into the youth. It will be the first club in the area to form an academy; they have been given guidance as to how to set up but are looking for start up funding for the kit. They are planning one fixture per month including training for coaches. Some players are unemployed and unable to pay the subs so the club subsidizes as they wish to club to open to all. The resident was thanked for his attendance and the Clerk will let him know the outcome of his request after the meeting. **Clerk**

A resident raised the issue of the Rose and Young site and newly formed working group. He stressed that professional support and advice should be sought.
The same resident also commented on the TDC Planning performance and emphasized that it should be comparable with other districts.

Another resident queried the position regarding the Old Parks and Gravelly Hill site. General discussion ensued – there are two bidders and the resident is concerned that depending on the outcome the local residents may not be able to continue to enjoy the woodlands. It was confirmed that the Parish Council would be making a decision regarding the Community Asset nomination submitted to TDC following consultation with Councillors.

4. Reports Part 1

4.1 **County Councillor's Report**

County Councillor Sally Marks reported the celebrations with the good GCSE and A level Results. Caterham broke all their previous records. De Stafford had good results despite has had a change at the top. Interim head has been appointed.
Marden lodge going through change as potential academy status. There is some concern about Marden Lodge. It is thought by some that academy status may push it forward.

It is important that an interest in the local schools and their successes is maintained. St Johns' school has some challenges ahead due to the fabric of the school.

Parking – there is a meeting on 18th September regarding potential parking restrictions. All suggestions to be emailed to County Councillor Marks prior to this date. Grange Road, Colburn Avenue, Harestone Hill, Underwood Road and Dunedin Drive are all on the list for consideration. Staff and pupils from Caterham school increase the problem by parking during school hours. Councillors M Lincoln and P Roberts mentioned issues and will email County Councillor Marks.

There is a reuse network which has been setup by Surrey where any white goods can be disposed of. Clerk to mention on the website. **Clerk**

St Catherine's shop is doing well; another shop may be opening in Oxted. More goods are needed for the St. Catherine's shop. **ALL**

Local roads are being resurfaced. Miller Centre complaint about the resurfacing being undertaken during performances however postponement is not an option.

4.2 **District Councillors' Report**

District Councillor Beverley Connolly –has been contacted by residents regarding 99 Harestone Valley Road; she is keeping a close eye on planning applications. District Councillor Connolly has received numerous emails regarding fracking however, she is not aware of any issues in the area. She visited the Independence Homes site in Harestone Valley Road following complaints by residents pertaining to the large of amount of rubble being stored on site. The site manager confirmed the rubble is going to be used as hardcore for the road. District Councillor Connolly is concerned that the revised plans don't meet the comments raised by the Inspector.

District Councillor Jill Caudle reported that the Summer has been framed by the Planning Policy issues. It is clear that the Hearn report, which is objectively assessed, has caused consternation. The report states what demand is and TDC has to confirm how much it can meet; it is not thought that the final figure will be anywhere near the 454 stated. The other major item is the set up of the Working Group for Rose and Young; she is going to move an amendment requesting that the CVPC councillors are involved.

District Councillor Michael Cooper CR3 Forum and Hearn report are crucial to the Development issues being considered. The Hearn report will promote interesting discussion at the Planning Policy Meeting and he is going to publically state that there is overdevelopment in Caterham and it is now for Oxted South and North to bear the brunt of development.

The Rose and Young Working Group's aim is to define what TDC can do and how development of the site can be supported and to review progress to date.

Old Park/Gravelly Hill/Viewpoint is a community asset. Clerk will speak with TDC following the Parish Council Meeting and review the position with the nomination submitted **Clerk**

The Resident group is happy for Caterham school to purchase as long as they cooperate with the residents.

5. Planning

5.1 Current Planning

The Following planning applications were discussed at the Council Meeting on Wednesday 11th September 2013.

Applications acknowledged as valid Monday 5th August – Friday 9th August 2013

TA/2013/1053 1 Markville Gardens *Case Officer: Miss S Milne*

Replacement garage roof, from flat to pitched ***Council made No comment***

Applications acknowledged as valid Monday 12th August – Friday 16th August 2013

TA/2013/1016 228 Croydon Road *Case Officer: Mr C Hall*

Erection of a single storey rear extension on the south-east facing elevation, including insertion of 2 no. skylights. ***Council made No comment***

Applications acknowledged as valid Monday 19th August – Friday 23rd August 2013

TA/2013/1133 91 Harestone Valley Rd *Case Officer: Miss S Milne*

Erection of part two storey/part single storey extension to side/rear elevation

Council made No comment

TA/2013.1143 99 Harestone Valley Rd *Case Officer: Mr W Spencer*

Erection of two storey side extension and erection of single storey rear extension

Council consider that the extension is out of character, will block out light, overdevelopment, impact on adjoining properties, overbearing on neighbouring property

TA/2013/1119 Beechwood, Church Hill *Case Officer: Mr W Spencer*

Construction of subterranean extension and associated landscape works

Council made No comment

Applications acknowledged as valid Monday 26th August – Friday 30th August 2013

TA/2013/653 153 Stafford Road *Case Officer: Mr C Hall*

Erection of single storey extension to side elevation

Council made No comment

Cllr Michael Lincoln left the room for the next application

Applications acknowledged as valid Monday 2nd September – Friday 6th September 2013

TA/2013/1196 Land at former 126 & 128 Harestone Hill And r/o 116 Harestone Hill *Case Officer: Mr T James*

Erection of 14 dwellings with new access from Bradenhurst Close (comprising 10 x 3 bed semi detached dwellings, 2 x 5/6 bed dwellings, 1 x 6 bed dwelling and 1 x 3 bed detached dwelling)

The Caterham Valley Parish Councillors object to the above application for the following reasons:

* Original permission was granted for 11 dwellings.
* This is now a new application as the timing for the original application has expired
* Access is via a sharp steep bend which is hazardous
* Number of cars would be doubled.
* Owners of the dwellings in Bradenhurst Close already have to park on Harestone Hill when it snows and the erection of additional properties would increase the problem
* Not in keeping or character with the area
* This would be out of Harestone character appraisal and takes away the sylvan nature
* Refuse lorry already has to reverse into Bradenhurst Close and if cars are parked on the road cannot access the current properties and would therefore be unable to access additional dwellings.
* Access is via a 5 metre retainer wall.
* The erection of 14 additional dwellings would be a serious overdevelopment of the area.
* Emergency services would not be able to access the properties
* Construction vehicles would not be able to access the site safely and would cause damage to the existing roadways and footpaths and this would change the nature of the road.
* The pathway shown on the plans would be used as a short cut for pupils to school and a great getaway for burglars.
* SCC highways would need to undertake a risk assessment to also identify and highlight the issues.

All planning applications including supporting documents and plans can be viewed at the Caterham Valley Library and on the Tandridge Planning website on:
http://e-access.tandridge.gov.uk/planning/aup.asp. Just log on and follow the instructions.

Cllr Michael Lincoln rejoined the meeting.

5.2 Planning Appeals
No new appeals

5.3 Planning Decisions by TDC

TA/2013/744 371 Stafford Road **CLOPUD – PP NOT REQ**
Erection of single storey extension to rear elevation. (Certificate of Lawfulness for a proposed development)

TA/2013/748 17 Weald Way **SPLIT DECISION**
Erection of part two storey/part single storey extension to rear/west elevation. (Certificate of lawfulness for a proposed use/development).

TA/2013/776 42 Beechwood Gardens **CLOPUD – PP NOT REQ**
Conversion of loft into habitable accommodation and erection of dormer window with Juliette balcony to rear/southwest roof slope. (Certificate of lawfulness for a proposed development)

TA/2013/775 85 Tupwood Lane **APPROVED (FULL)**
Erection of single storey rear extension on the east elevation and the insertion of 5 skylights

TA/2013/818 Moyle Lodge, Tupwood Lane **REFUSE**
Erection of 2 storey rear extension and pitched roof over part of existing 2 storey flat roof.

TA/2013/846/TPO Chiltern Place, 96 Harestone Valley Rd **APPROVED BY LETTER**
TPO 10, 2009 (T) – Fell 5 Norway Maple, 1 Sycamore and 1 Apple

TA/2013/894/NH 107 Tupwood Lane **PRIOR APPROVAL IS NOT REQ**
Erection of single storey flat roof extension with parapet, 6 metres deep with eaves height of 3 metres and ridge height off 4 metres (Notification of a Proposed Larger Home Extension)

TA/2013/913 223 and land r/o 225-227 Croydon Road **APPROVED (FULL)**
Variation of condition 13 of permission 2010/1175 dated 14/12/2010 to allow for alteration to access point and enlargement of bin store.

The following appeal has been DISMISSED
TA/2012/482 19 Station Avenue
Partial conversion of lower ground floor for cycle and bin store. Part conversion of ground floor to residential. Erection of part single storey/part two storey extension with pitched roof over to rear to provide a total of 9 flats. Erection of dormer window to east facing roof slope of main building.

6. Minutes of the previous meeting held on 14th August 2013 were agreed and signed as a true record.

7. Reports

7.1 **Clerk's Report – Part 1 for action**

- Crime Reports - being circulated. Cllr Peter Roberts spoke with Kevin Hurley. Crime number has to be issued for crime to be recorded.

- Caterham Memorial – Cllr Jackie Servant was asked if a memorial could be considered. at St. John's church. Clerk to identify funding possibilities. **Clerk**
  Clerk to discuss issue with British legion. **Clerk**
  Clerk to discuss this issue with Cllr Mark Jones. **Clerk**
  Cllr Servant will liaise with St. John's Church. **JS**
- Youth Centre - JS, derelict, section 215 notice. JS to approach Croudace regarding. **JS**
- Planning Policy document – previously circulated.
- Localism - reschedule meeting **Clerk**
- Rugby kit funding - £500 agreed. Clerk to notify the club. **Clerk**
- Notice Boards - arrived. Objection to having to pay for planning permission. Cllr Jenny Gaffney is astounded that the Parish Council has to pay to replace deteriorating notice boards. **JG**
- New Homes Bonus update – Clerk tabled the letter received from DCLG
- Christmas Light switch on – Clerk reported that this is the final year of the current contract. Extreme disappointment was expressed regarding the lack of input granted to the Parish council regarding the switch on. The Parish Council will need to seriously consider whether to renew the contract.
- Winter Servicing – Clerk reported that appeals for volunteers had been put on the notice boards and the website however without any response.
- Funding documents – All agreed that the funding documents were acceptable and should be circulated to organisations requesting funds. **Clerk**
- Clerk to contact TDC regarding the advertising on Caterham cars hoarding. **Clerk**

Part 2 for information

3 October	**Meeting with Louise Round – Meeting Room**	**ALL**
5 October	**Neighbourhood plan Public Consultation**	
9 October	**Parish Council Meeting – Soper Hall**	**ALL**
13 November	**Parish Council Meeting – Soper Hall**	**ALL**
11 December	**Parish Council Meeting – Soper Hall**	**ALL**

7.2 Chairman's Report

Clerk confirmed she is still following up the overgrowth at 84 Harestone Hill **Clerk**

7.3 Parish Councillors' Reports

Concern was expressed regarding the parking of vehicles on Harestone Hill by Eothen Close. With the parking review being undertaken it was suggested parking should be moved further up the hill.

Cllr Jenny Gaffney reported she has attended Steering Group and Work Group meetings. As the Steering Group meetings have been rescheduled to some dates at which she is not available, it was agreed that the Clerk would be the second representative for the Valley at these meetings.
It was agreed the pre budget meeting would be held at Cllr Gaffney's address on a date to be confirmed. **JG**
Cllr Gaffney reported she will be absent from the December Parish Council meeting.

Cllr Jackie Servant reported she has attended Steering Group and Work Group meetings.
Cllr Peter Roberts reported he may be away working and will therefore miss the next Parish Council meeting.

8. Finance

8.1 Payment of Accounts – The following cheques were signed at the meeting

Knights Garden Centre	Planters maintenance	£ 60.00
M Gibbins	Net Salary/Office Allowance/Expenses	£ 689.21
Festive Lighting	Half Christmas lights payment	£3600.00
Diane Malley	Payroll clerk	£ 40.00

8.2 Review of Expenditure – August 2013 (**attached)**

8.3 Other Financial Matters

9. Correspondence – to be noted but all documents available for the meeting

MINUTES FROM PREVIOUS MEETINGS CAN BE VIEWED ON THE CATERHAM VALLEY PARISH COUNCIL WEBSITE. WWW.CATERHAMVALLEYPC.ORG.UK