

**MINUTES OF THE MEETING OF THE CATERHAM VALLEY PARISH COUNCIL  
(INCORPORATING VALLEY AND HARESTONE WARDS) MEETING HELD ON WEDNESDAY  
9<sup>TH</sup> OCTOBER 2013 AT THE SOPER HALL, HARESTONE VALLEY ROAD, CATERHAM**

**Attendees:** Cllr. M Lincoln – Chairman  
Cllr. M Jones – Vice-chairman  
Cllr. J Gaffney  
Cllr. J Servant  
Cllr. M Dean

County Cllr. S Marks  
District Cllr. M Cooper  
District Cllr. B Connolly

Mrs M Gibbins – Clerk

**AGENDA – PART 1**

- 1. Apologies for absence**  
Parish Cllr. Peter Roberts, District Cllrs. Jill Caudle and Jane Ingham.
- 2. Declarations of Disclosable Pecuniary Interest:** To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.  
There were none
- 3. Public Participation – issues raised by members of the public.**  
There was a discussion regarding winter maintenance, grit bins, supply of salt and the availability of volunteers to spread salt etc. when the weather is bad. It was agreed the Clerk will liaise with the Clerk at Caterham on the Hill Parish Council to identify time commitment and feasibility.  
The next winter maintenance meeting will be held on 18<sup>th</sup> October.  
Caterham on the Hill Parish Council circulated a petition for completion. It was agreed to provide a united front and a combined response will be submitted. The link for the petition is as follows: <http://www.ipetitions.com/petition/nhbandcil>  

**Clerk**
- 4. Reports Part 1**
  - 4.1 County Councillor's Report**  
County Councillor Sally Marks reported on the success of the road surfacing project. There had been one issue regarding the Miller Centre and an evening performance however, this was quickly resolved.  
Road restrictions are being considered and will be tabled at the Local Committee for further discussion.  
Local feedback regarding the roads is positive as the pot hole situation in Tandridge is greatly improved.  
Parking enforcement is being reviewed and improved.  
Parish Cllr Mark Jones reported that all road works notified are being publicized on the Caterham Facebook page.
  - 4.2 District Councillors' Report**  
**District Councillor Beverley Connolly** congratulated the CR3 Forum for a successful public consultation held on 5<sup>th</sup> October at Soper Hall.  
Cllr Connolly reported the comments from County Highways pertaining to the 126 and 128 Harestone Hill site is unbelievable as the only concern is that the refuse lorries can turn. It was agreed County Highways should attend planning meetings to hear the concerns and issues. A planning application for 124 Harestone Hill is soon to be submitted and this will force the access via Bradenhurst Close.  
County Councillor Sally Marks is speaking to Surrey Highways regarding the parking issues and lack of access.  
  
**District Councillor Michael Cooper** also congratulated the CR3 Forum on a successful public consultation however, he did comment that some of the questions posed were ambiguous although all

the comments were worthwhile. He also expressed concern that there appeared to be little consideration to highways. The subsequent PR of the event has been brilliant and the photographic evidence interesting.

General discussion followed regarding the Parish Councils' meeting with Louise Round, Chief Executive of TDC, regarding the New Homes Bonus money. The Parish Council still are not satisfied with the decision and it was agreed that a question be submitted to the Resources Meeting being held at TDC on 17 October commencing at 7:30pm. A copy of the question will be copied to District Councillor Michael Cooper in advance of the meeting. The Councillor posing the question should attend the meeting with the support of Parish Councillors.

JG

ALL

The Rose and Young Working party are meeting to discuss the process and following on from that a second meeting will be held, which will be open to the public, and all will be able to speak for a limited time. The Working Party will be pulling together the information compiled by the CR3 Forum, the press and other groups over the period that the site has been vacant.

## 5. Planning

### 5.1 Current Planning

The Following planning applications to be discussed at the Council Meeting on Wednesday 9<sup>th</sup> October 2013.

#### **Applications acknowledged as valid Monday 2<sup>nd</sup> September – Friday 6<sup>th</sup> September 2013**

TA/2013/1228	196 Stafford Road	Case Officer: Mr W Spencer
Demolition of existing garage. Erection of replacement garage.		<b>No Comment</b>

#### **Applications acknowledged as valid Monday 16<sup>th</sup> September – Friday 20<sup>th</sup> September 2013**

TA/2013/1205	239 Stafford Road	Case Officer: Mr M Briant
Formation of hard standing.		<b>No Comment</b>

TA/2013/1333	17 Weald Way	Case Officer: Mr M Briant
Erection of two storey rear extension		<b>No Comment</b>

#### **Applications acknowledged as valid Monday 23<sup>rd</sup> September – Friday 27<sup>th</sup> September 2013**

TA/2013/1275	27A Crescent Road	Case Officer: Mr Robin Evans
Erection of extension to existing decking, fence and trellis to a maximum height of 2.4m. (Part retrospective).		<b>Leave to Officers</b>

TA/2013/1066	184 Stafford Road	Case Officer: Miss S Milne
Erection of retaining walls, installation of hard standing and construction of access steps, in front/west garden (Retrospective)		<b>Leave to Officers</b>

#### **Applications acknowledged as valid Monday 30<sup>th</sup> September – Friday 4<sup>th</sup> October 2013**

TA/2013/1403	Land at the former Downs Traveller Site, Tupwood Lane	Case Officer: Ms M Taylor
Remediation, restoration and change of use of former local authority traveller site to public access countryside.		<b>No Comment</b>

**All planning applications including supporting documents and plans can be viewed at the Caterham Valley Library and on the Tandridge Planning website on:**

**<http://e-access.tandridge.gov.uk/planning/aup.asp>. Just log on and follow the instructions.**

### 5.2 Planning Appeals

No new appeals

### 5.3 Planning Decisions by TDC

TA/2013/878	3 Godstone Road	<b>REFUSE</b>
Change of use from office (Class B1) to residential (Class C3). Erection of 2 storey extension over existing rear extension.		

TA/2013/919	202 Stafford Road	<b>APPROVED(FULL)</b>
Formation of hard-standing to front elevation and alterations to steps		
TA/2013/1007	17 Greenhill Avenue	<b>CLOPUD – PP NOT REQ</b>
Erection of single storey side extension. (Certificate of lawfulness for proposed use or development).		
TA/2013/1014	109 Tupwood Lane	<b>CLOPUD – PP NOT REQ</b>
Erection of detached building accommodating garage/music studio. (Certificate of Lawfulness for a proposed use/development).		

6.. **Minutes** of the meeting held on 11<sup>th</sup> September 2013 were agreed and signed as a true record.

7. **Reports**

7.1 **Clerk's Report – Part 1 for action**

- Caterham Memorial – The Clerk is still awaiting costings. Councillor Servant is awaiting a date for meeting with the minister.
- Youth Centre – Councillor Servant contact Croudace and received a reply that now the restrictive covenant has been removed plans to be submitted to TDC.
- Planning Policy document – Parish Councillors attended the meeting at TDC, A lot of discussion but not much result.
- Localism – The Clerk is still trying to get meeting together **Clerk**
- Notice Boards – The Parish Councillors thanked the Clerk for pursuing the issue pertaining to planning permission and costs. The Clerk is now arranging for the erection of the new notice boards. **Clerk.**
- Christmas Light switch on. Clerk attended meeting prior to parish meeting and as Church Walk are switching their lights on 29 November, traders of Croydon Road feel obliged to agree to the same. The Parish Council disagrees and the Croydon Road lights will be switched on Saturday 30<sup>th</sup> November with activities for the children.
- Newsletter – Clerk to work on this and get it out quickly. **Clerk**
- Victim Support donation - £100 requested - agreed
- Soper Hall Christmas fair donation –It was agreed to give a donation of £600 however this is not be allocated to the payment of the reindeers. **Clerk**
- Annual Parish Meeting – Date and speaker - 6 May 2014 - Kevin Hurley **Clerk**
- Donation towards Town Crier celebration – It was agreed a contribution of £150 **Clerk**
- Clerk confirmed she has spoken with the Planning Department at TDC regarding the advertisements on the Caterham Cars site. Planning permission is now being sought by the contractors.

**Part 2 for information**

<b>13 November</b>	<b>Parish Council Meeting – Soper Hall</b>	<b>ALL</b>
<b>11 December</b>	<b>Parish Council Meeting – Soper Hall</b>	<b>ALL</b>
<b>8 January 2014</b>	<b>Parish Council Meeting - Soper Hall</b>	<b>ALL</b>
<b>12 February</b>	<b>Parish Council Meeting – Soper Hall</b>	<b>ALL</b>
<b>12 March</b>	<b>Parish Council Meeting – Soper Hall</b>	<b>ALL</b>
<b>9 April</b>	<b>Parish Council Meeting – Soper Hall</b>	<b>ALL</b>
<b>6 May</b>	<b>Annual Parish Meeting – Soper Hall</b>	<b>ALL</b>
<b>14 May</b>	<b>Parish Council Meeting – Soper Hall</b>	<b>ALL</b>
<b>11 June</b>	<b>Parish Council Meeting – Soper Hall</b>	<b>ALL</b>
<b>9 July</b>	<b>Parish Council Meeting – Soper Hall</b>	<b>ALL</b>

<b>13 August</b>	<b>Parish Council Meeting – Soper Hall</b>	<b>ALL</b>
<b>10 September</b>	<b>Parish Council Meeting – Soper Hall</b>	<b>ALL</b>
<b>8 October</b>	<b>Parish Council Meeting – Soper Hall</b>	<b>ALL</b>
<b>12 November</b>	<b>Parish Council Meeting – Soper Hall</b>	<b>ALL</b>
<b>10 December</b>	<b>Parish Council Meeting – Soper Hall</b>	<b>ALL</b>

## **7.2 Chairman's Report**

Nothing to report as all dealt with in the agenda. The Chairman attended the CR3 Forum Public Consultation, the meeting with Louise Round and the Planning Policy meeting.

## **7.3 Parish Councillors' Reports**

Councillor Gaffney attended the CR3 Forum, meeting with Louise Round and the Planning Policy Meeting.

Councillor Jones is advertising events by the Parish Council

Councillor Servant attended the CR3 Forum, meeting with Louise Round and the Planning Policy Meeting.

Councillor Dean attended CR3 Forum, meeting with Louise Round and the Planning Policy Meeting.

## **8. Finance**

8.1 Payment of Accounts – The following cheques to be signed at the meeting

Knights Garden Centre	Planters maintenance	£ 60.00
M Gibbins	Net Salary/Office Allowance/Expenses	£ 754.76
SALC	Clerk Networking & Cllrs guides	£ 38.44
Whitehill Direct Ltd	New notice Boards x 2	£2,037.60
Soper Hall Community Centre	Hall hire x 2 months	£ 40.00
HMRC	PAYE & NI	£ 30.21
Viking Direct	Stationery	£ 61.74
BDO	Audit	£ 276.00

8.2 Review of Expenditure – September 2013

8.3 Other Financial Matters – Annual Audit Report. Report tabled at the meeting and reported to the Parish Councillors and note taken of the comments raised and appropriate action will be taken.

9. **Correspondence** – to be noted but all documents available for the meeting

**MINUTES FROM PREVIOUS MEETINGS CAN BE VIEWED ON THE CATERHAM VALLEY PARISH COUNCIL WEBSITE. [WWW.CATERHAMVALLEYPC.ORG.UK](http://WWW.CATERHAMVALLEYPC.ORG.UK)**

**Meeting Closed at 9:25**