

MINUTES OF THE MEETING OF THE CATERHAM VALLEY PARISH COUNCIL
HELD ON WEDNESDAY 10TH DECEMBER 2014
AT THE SOPER HALL HARESTONE VALLEY ROAD, CATERHAM

Attendees: Cllr. M Lincoln – Chairman
Cllr. M Jones
Cllr. J Gaffney
Cllr M Dean
Cllr. J Servant

District Cllr. M Cooper
Mrs M Gibbins - Clerk

AGENDA – PART 1

1. Apologies for absence

Parish Councillor Peter Roberts, County Councillor Sally Marks, District Councillors Jill Caudle, Beverley Connolly and Jane Ingham

2. Declarations of Disclosable Pecuniary Interest: To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.

There was none.

3. Public Participation – *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*

Three members of the public were in attendance to discuss possible development of the old post office building. The attendees were informed that the Parish Councillors are not permitted to make any comments however were willing to listen to proposals. District Councillor Michael Cooper emphasized the need for parking, retail and flats and he also suggested a public consultation would be beneficial to ascertain what local residents would wish to see on the site.

4. Reports Part 1

4.1 County Councillor's Report - no report had been received

4.2 District Councillors' Report - no report had been received from District Councillors Beverley Connolly; Jane Ingham and Jill Caudle.

District Councillor Michael Cooper reported that at a recent County Council transport meeting two issues were raised pertaining to the Caterham by pass and Whyteleafe Road. Cllr. Cooper suggested the straightening of the by pass to bring it back to two lanes. He suggested that as there is an issue with parking in Caterham that there should be a reduction in yellow lines. There are two council car parks in Whyteleafe and it has been suggested that one may be changed to residential.

Action: Parish Council to follow up.

Cllr Cooper reported that there will be a meeting on Friday 19th December of the Rose and Young Working group.

The Caterham Town Centre Working Group is looking at a report for a community centre on 8th January 2015 and this is being held at the Douglas Brunton Centre. Following the meeting a report may be tabled at the Housing committee on 19th January, Concern was expressed by the Parish Councillors that they are not invited to these meetings which impact on their area.

Action: Parish Councillor Jenny Gaffney to write to the Chief Executive at TDC

Ex Marie Curie site – a report is awaited prior to the application going to Committee on 15th January 2015
Barnfield – a report is awaiting following comments from residents.

128 Harestone Hill – concern was expressed at the loss of an oak tree. It was confirmed the tree was seriously diseased.

A resident of Tupwood Lane has commented on the level of the leaves on the road. Cllr Cooper confirmed there is a schedule for clearing leaves however this takes time.

TDC has extended the recycling scheme in the area.

5. Planning

5.1 Current Planning

The following planning applications to be discussed at the Council Meeting on Wednesday 10th December 2014

Applications acknowledged as valid Monday 3rd November – Friday 7th November 2014

TA/2014/1769 Rose Cottage, Waller Lane *Case Officer: Miss S Milne*
Erection of first floor side extension, front porch and pitched roof over existing utility room

No Comment

Applications acknowledged as valid Monday 10th November – Friday 14th November 2014

TA/2014/1798 60 Harestone Valley Road *Case Officer: Mr T James*
Erection of detached carport

No Comment

Applications acknowledged as valid Monday 17th November – Friday 21st November 2014

No applications for Caterham Valley

Applications acknowledged as valid Monday 24th November – Friday 28th November 2014

TA/2014/1887/NH 25 Markfield Road *Case Officer: Mr W Spencer*
Erection of single storey rear extension measuring 4 metres deep with a maximum height of 3 metres and an eaves height of 2.1 metres (Notification of a Proposed Larger Home Extension)

Leave to Officers

TA/2014/1877/TPO 23 Eothen Close *Case Officer: Mr A Durkin*
TPO 1 – 1995 (T) – Fell 5 Sycamore, 7 Lime, 1 Ash, 1 Yew

Leave to arboriculturist however concern was expressed regarding the large number of trees being felled.

TA/2014/1878 76 Croydon Road *Case Officer: Ms M Taylor*
Variation of condition 2 of planning application TA/2013/1504; to allow for alterations to increase the size of three balconies, reduction in size of second floor terrace, and alterations to increase size of ground floor window to south elevation. (Amended Description)

Caterham Valley Parish Council would comment as follows:

It is interesting to note that there were issue with the size of the original development which was refused. The second application went through after amendments had been made. Now it would appear that the developer is trying to enlarge part of the property through another planning application. Surely they knew what the sizes of the terraces and balconies would be in the application that was approved. What has now changed as the development itself is not yet built. The developer is trying to get more in what is already a cramped development.

We will defer to the decision of the planning officer in this instance

TA/2014/1881 329 Croydon Road *Case Officer: Ms V Riddle*
Variation of condition 2 of TA/2010/1153 to allow the removal of solar panels from the south-west roof slope.

Caterham Valley Parish Council would comment as follows:

The cost to the owner / developer has lessened considerably if they are not required to put in the planned solar panels and we find it very surprising that ‘the orientation and siting of the building’ and ‘the solar panels are not south facing and will be totally ineffective’ were not noted in 2010 when the original application was put in. Surely, the owner or architect (or the supplier of the solar panels if they had visited the site) would have seen there was an issue before the plans went in. New developments should meet renewable energy requirements. One of the suggestions M & D Building Contractors have made was for a wind turbine to replace the solar panels – a very unsatisfactory solution in such a small space. We would hope that TDC Planning office will find more suitable alternatives of energy saving in this development.

All planning applications including supporting documents and plans can be viewed at the Caterham Valley Library and on the Tandridge Planning website on:
<http://e-access.tandridge.gov.uk/planning/aup.asp>. Just log on and follow the instructions.

5.2 Planning Appeals

TA/2014/988 – Dunedin Drive

TA/2014/644 - Bronzeoak House, Stafford Road - **Hearing on 17th December at TDC**

It was confirmed that there is no Parish Councillor available to attend the hearing.

Action: Parish Councillor Jenny Gaffney to speak with District Councillors Jane Ingham and Jill Caudle.

5.3 Planning Decisions by TDC

The following appeal has been dismissed:

Harestone Heights, 16 Woodland Way, Caterham – erection of two storey extension to rear elevation, single storey extension to side elevation and first floor infill extension to front elevation – TA/2014/12

TA/2013/1196/cond1 126-128 Harestone Hill **SLPIT DECISION**
Details pursuant to conditions 3, 4, 5, 8, 9, 10 and 11

TA/2012/1477/cond1 11 Stansted Road **APPROVAL DETAILS**
Details pursuant to conditions 3, 4, 5, 8, 10, 11

TA/2014/1388 6 Godstone Road **REFUSE**
Change of use from shop (Class A1) to Ladies Health Centre (Class D2)

TA/2014/1394 14 Aldercombe Lane **CLOPUD – PP NOT REQ.**
Erection of single storey extension to north elevation and extension of rear dormer window in association with conversion of loft space to provide additional first floor habitable accommodation. (Certificate of Lawfulness for a Proposed Use or Development)

TA/2013/764/Cond4 4 Loxford Way **APPROVAL DETAILS**
Details pursuant to condition 4 of planning application 2013/764

6. **Minutes** of the previous meeting held on 12th November 2014 were agreed and signed as a true record.

7. Reports

7.1 Clerk's Report – Part 1 for action

- i) Christmas light/market – General feedback has been very positive although there is a lot to learn. There is a debrief meeting on 28th January at which it would be appreciated if as many of the Parish councillors as possible could attend.
Action: Clerk to organize CVPC and Marshall Hi Vis Jackets (10 & 25 respectively)
Clerk to contact Waitrose regarding the funding from the green box scheme
Clerk to thank all who helped on the day.
- ii) Newsletter - material by end of February. Speak to editor of Caterham Independence regarding circulation and importance of correct delivery.
Action: Clerk to liaise with Caterham Independence
- iii) Timberhill Play Area – to discuss in future
- iv) CVPC logo - ongoing
- v) Annual Parish Meeting - ongoing
- vi) Street naming – Names were submitted and the names agreed are Old School Gardens, Sutton Close and Crane Close. Suggestion was made regarding a blue plaque on the building. Permission needs to be sought from the developer.
Action: Clerk to contact developer and subsequently Bourne Society
- vii) Business Plan – **Action: Clerk to liaise with SSALC**
- viii) Parish to Village/ town - The Clerk explained that to ensure that residents understand the working of the Parish Council that some Parish Councils have changed their names to Village or Town Councils.
Action: Clerk to investigate.

Part 2 for information

14 January 2015	Parish Council Meeting – Soper Hall	ALL
11 February	Parish Council Meeting – Soper Hall	ALL
11 March	Parish Council Meeting – Soper Hall	ALL
8 April	Parish Council Meeting – Soper Hall	ALL
13 May	Parish Council Meeting & ANNUAL PARISH MEETING– Soper Hall	ALL

10 June	Parish Council Meeting – Soper Hall	ALL
8 July	Parish Council Meeting – Soper Hall	ALL
12 August	Parish Council Meeting – Soper Hall	ALL
9 September	Parish Council Meeting – Soper Hall	ALL
14 October	Parish Council Meeting – Soper Hall	ALL
11 November	Parish Council Meeting – Soper Hall	ALL
9 December	Parish Council Meeting – Soper Hall	ALL

7.2 Chairman’s Report

The Chairman attended the Christmas lights day. Thanks were expressed to the Clerk and gratitude to Councillor Gaffneys partner who provided immense help on the day.

7.3 Parish Councillors’ Reports

Councillor Jenny Gaffney - 14th November 2014 Christmas light meeting at Soper Hall
18th November 2014 Neighbourhood Plan Steering Committee
22nd November 2014 attended the Caterham Hill Christmas lights turn on
29th November 2014 Valley Lights Turn – did a stint selling raffle tickets at Soper Hall and then helped out at Church Walk and road marshalling
8th December 2014 Neighbourhood Plan meeting

Also helped with residents queries relating to pothole in Farningham Road, a local Care Home, resident with harassment issues and spoke to site manager at the Adult Education and Social Services sites regarding problems with contractor parking.

Councillor Jackie Servant – Attended and helped at Christmas lights switch on. Cllr Servant surmises, having asked around, that Croudace are creating more car parking for when the old drill house is redeveloped, Croudace investigation - surmise develop the drill house, car parking

Councillor Mark Jones – Attended and helped at Christmas lights switch on and assisted with the planning and organization. Dealt with conflicts with Mercedes and local residents regarding parking issues and has suggested the parties involved may wish to go through the TDC mediation. He expressed concern regarding the empty units in Caterham Valley and more are emptying in the lead up to Christmas as more people are shopping on line.

Councillor Margaret Dean – Attended and helped at the Christmas lights switch on and attended meetings leading up to the day. Visited local traders and collected donations towards the Christmas lights.

8. Finance

8.1 Payment of Accounts - The following cheques were signed at the meeting

Knights Garden Centre	Planters maintenance & new plants	£	60.00
M Gibbins	Net Salary/ Office Allowance/expenses	£	950.35
HMRC	PAYE & NI	£	625.48
Viking Direct	Ink cartridges	£	108.11
Ridge Radio	Christmas market expenses	£	207.89

8.2 Review of Expenditure – previously circulated

Action: Clerk to investigate cost of gazebos with Caterham Valley logo..

9. **Correspondence** – to be noted but all documents available for the meeting

MINUTES FROM PREVIOUS MEETINGS CAN BE VIEWED ON THE CATERHAM VALLEY PARISH COUNCIL WEBSITE. WWW.CATERHAMVALLEYPC.ORG.UK