



**MINUTES OF THE MEETING OF CATERHAM VALLEY PARISH COUNCIL HELD ON
WEDNESDAY 14TH OCTOBER 2015 AT THE SOPER HALL HARESTONE VALLEY ROAD, CATERHAM**

Attendees: Cllr. M Lincoln – Chairman
Cllr. M Jones
Cllr. J Gaffney
Cllr. J Servant
District Cllr. M Cooper
County Cllr. S Marks
Mrs M Gibbins - Clerk

AGENDA – PART 1

1. **Apologies for absence**
Parish Cllrs Margaret Dean and Peter Roberts and District Cllr Jill Caudle.
2. **Declarations of Disclosable Pecuniary Interest:** To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.
Parish Councillor Jenny Gaffney declared an interest in application TA/2015/1684.
3. **Public Participation – a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.**
There was one member of the public present who was observing the meeting.
4. **Reports Part 1**
 - 4.1 **County Councillor’s Report**
County Councillor Sally Marks reported she has been contacted by the family of a resident in Harestone Lane who is concerned about the road surface in the road. Cllr Marks confirmed that there is no money available at County level. Grange Road has been resurfaced however, no recommendation has, as yet, been made regarding the parking issues. The 2 hour underused parking bays in Harestone Hill will be taken out. The resurfacing by Wapses Lodge roundabout is progressing.
The County received a poor Ofsted report for children’s services, no child was in danger but the processes were not robust enough. Measures have been taken and implemented.
Cllr Jones enquired as to the position of children’s services as the baby café has been moved from De Stafford to the Arc and he is concerned that the services at Marden Lodge may disappear. Cllr Marks confirmed that the centres are highly valued and nothing is under threat.
Cllr Jones also enquired regarding the position at STREET and was reassured that a new youth centre manager has been appointed and the outlook is optimistic. The plan to open on Friday evening is anticipated.
Cllr Marks mentioned that article in the Parish newsletter regarding the sponsoring of a bench for the area and suggested that the Clerk complete the application form for support from Cllr Marks.
Action: Clerk
 - 4.2 **District Councillors’ Report**
District Councillor Michael Cooper reported that the Barnfield site is still an ongoing issue, the site is still working out of hours and he is awaiting a response from TDC. Independence Homes has appealed again the decision and residents are formally requesting an information hearing. There is nothing further to report on the Harestone Hill planning application.
5. **Planning**
 - 5.1 **Current Planning**
The following planning applications were discussed at the Council Meeting on Wednesday

council and, depending on the response, a petition with 10% of the electors in the Valley (660) requesting the increase. A public consultation has to be held with draft recommendations, a public response and final recommendations to be reviewed by the Resources Committee. There is a financial cost to the district council which could be shared by the Parish.

Action: Clerk to contact Caterham on the Hill and commence the process.

The issue of road naming was raised by District Cllr Cooper; Mr Moore confirmed it is helpful to have a bank of preferred road names which could be lodged with Paul Hodges at TDC.

Action: ALL

7.1 Clerk's Report – Part 1 for action

- Christmas lights switch on update/lantern workshop - 7th November 10-3, posters up next week, 6 banners which will be sited on Soper Hall, Morrisons car park, Church Walk, Church Hill, Burntwood Lane and Succombs Hill. All help will be required on the day.
- Parish Newsletter – copies were tabled. The newsletter is being distributed via the Caterham Independent on 30th October.
- Speed sign – Harestone Valley Road. Discussion regarding the funding of the repair or replacement was discussed. It was agreed that Caterham School should be approached for funding. **Action: Clerk**
- Remembrance Services. It was agreed that Cllr Mick Lincoln will lay the wreath at St Marys and Cllr Jackie Servant at St Johns.

Part 2 for information

11 November	Parish Council Meeting – Soper Hall	ALL
28 November	Christmas Lights Event	ALL
9 December	Parish Council Meeting – Soper Hall	ALL
2016		
13 January	Parish Council Meeting – Soper Hall	ALL
10 February	Parish Council Meeting – Soper Hall	ALL
9 March	Parish Council Meeting – Soper Hall	ALL
13 April	Parish Council Meeting – Soper Hall	ALL
11 May	Parish Council Meeting – Soper Hall	ALL

7.2 Chairman's Report

The Chairman has received complaints about the condition of Bradenhurst Close with the mess left by the building contractors who are not following the conditions stipulated. **Action: Clerk to sent letter to TDC**

7.3 Parish Councillors' Reports

Parish Councillor Jenny Gaffney attended the following meetings – Saturday 12th September NP Editorial meeting, Monday 14th September NP Workgroup meeting, Thursday 17th September Volunteer reception hosted by Surrey County Council, Monday 21st September NP Editorial meeting, Tuesday 22nd September Christmas lights meeting, Monday 28th September PC Newsletter review meeting, Monday 5th October CBP meeting, Tuesday 6th October NP Editorial meeting, Wednesday 7th October SSALC Planning Workshop, Monday 12th October NP Steering Committee Cllr Gaffney has also been approached by a resident concerning the issue with dog mess in Farningham Road, Scott Coughlan has confirmed more signs will be erected. Cllr Gaffney is also addressing an issue with a disabled parking bay in Beechwood Road.

Parish Councillor Mark Jones attended the CBP meeting and reported that concern was expressed regarding the top heavy attendance of Councillors. At the previous CBP meeting the subject of a joint evening with all the groups was discussed and suggested that the Parish Council should host this. Cllr Jones has attended a community health meeting and reported there is a community pot of money available. He expressed concern that a shop has closed due to flooding at the rear of the building. Cllr Jones has spoken to TDC regarding the hoarding of the Valley pub and the surveyors were going to drive past. Quadrant house is offering leases of no longer than 5 years. The bicycle shop has closed due to increased rent. Ridge Radio is looking into having an ice rink for the teenagers in Caterham. The final concern was the lack of lighting and pavement at the barrier to Soper Hall. **Action: Clerk to liaise with Soper Hall.**

Parish Councillor Jackie Servant attended a Steering Group meeting and the mock evacuation session held at the Brunton Centre.

Parish Councillor Gaffney expressed concern regarding the suggestion of a joint meeting of the all the groups as she considers it will confuse residents. The Neighbourhood Plan goes to public consultation early in 2016, the Town Centre Working Group is addressing similar, but not the same issues, and will go

public in 2018 and the BID, which is only applicable to businesses is being formulated. A joint meeting after the Neighbourhood Plan consultation would be preferable.

8. Finance

8.1	Payment of Accounts -	The following cheques were signed at the meeting	
	Knights Garden Centre	Planters maintenance & new plants	£ 60.00
	M Gibbins	Net Salary/ Office Allowance/expenses	£ 839.99
	BDO	Audit	£ 360.00
	TDC	Play areas contribution	£20,000.00
	SSALC	Attendance at planning event and AGM	£ 96.00
	Festive International Lighting	Christmas lights deposit	£ 3,525.00
	Caterham Publishing Ltd	Distribution of Parish Newsletter	£ 105.00

8.2 Review of Expenditure – September 2015 (**previously circulated**)

8.2 BDO Audit Report – the report was tabled and points noted and accepted.

9. Correspondence – for information only. All documents available for the meeting

MINUTES FROM PREVIOUS MEETINGS CAN BE VIEWED ON THE CATERHAM VALLEY PARISH COUNCIL WEBSITE. WWW.CATERHAMVALLEYPC.ORG.UK

Meeting Ended at 9:30