



(INCORPORATING VALLEY AND HARESTONE WARDS)

MINUTES OF THE CATERHAM VALLEY PARISH COUNCIL MEETING
HELD ON WEDNESDAY 9TH JANUARY 2019
AT CATERHAM VALLEY LIBRARY, STAFFORD ROAD, CATERHAM

Attendees: Cllr Cherie Callender
Cllr Peter Roberts
Cllr Nicole Morrigan
Cllr Ines Salman
Cllr Jenny Gaffney
Cllr Alun Jones

Mrs M Gibbins – Clerk

MINUTES

1. Apologies for absence to be received and accepted

There was none received

2. Declarations of Disclosable Pecuniary Interest: To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.

There was none declared

3. Minutes of meeting held on 14th November 2018 to be received and signed as a true record

The minutes of the meeting held on 14th November were approved and signed as a true record by the Chairman of the meeting.

4. Public Participation - There was no member of the public present.

5. Planning Committee

- i) Planning Committee: Planning Committee approved the minutes of the Planning Committee meetings held on 21/11/18 and 12/12/18
Full Council received the minutes of the Planning Committee meetings held on 21/11/18 and 12/12/18

6. Items for decisions and resolutions

6.1 Section 1 for action

- 6.1.1 Douglas Brunton Centre – The Clerk confirmed the comments were submitted on behalf of the Parish Council.
- 6.1.2 Trees in Colburn Avenue – The Clerk reported on the two quotes which had been received. Following discussion it was agreed the Parish Council would fund 50% of the invoice received from Expertrees if the residents were prepared to fund the remaining 50% of the quote. The Clerk will follow this up. **Action: Clerk**
- 6.1.3 Roundabout update – The Clerk reported that SCC has confirmed a provisional date of week commencing 4/2/19 is when the works will commence subject to availability. Cllr Jones requested a copy of the plan, which had been previously circulated; the Clerk agreed to recirculate to all. (Following the meeting a further email was received from SCC confirming the works will be undertaken during the February half-term commencing 18th February) **Action: Clerk**
- 6.1.4 Pelican Crossing update – Cllr Morrigan confirmed she contact SCC however is still awaiting costings. **Action: NM to follow up**
- 6.1.5 BT Building – The Clerk reported that a local resident is continuing to chase BT regarding the dilapidation of the building. It was agreed the Clerk will contact the TDC Enforcement Officer for advice and assistance. **Action: Clerk**
- 6.1.6 Bins – Cllr Salman confirmed that a dog poo bin is needed on junction of Harestone Hill and Loxford Road and a large rubbish bin by the United Reformed Church in Harestone Valley Road. The Clerk will follow up with the District Councillor. **Action: Clerk**
- 6.1.7 Annual Parish Meeting – it was agreed the Annual Parish Meeting will be held on Wednesday 15th May with a 7pm start following the Planning Committee meeting. The Clerk will contact the BID Manager to be the speaker. **Action: Clerk**

7. Finance

- 7.1 Payment of Accounts – The schedule of cheques for payment were proposed by Cllr Morrigan and Seconded by Cllr Callender. All present were in agreement.
- 7.2 Review and adoption of 2019/20 budget - Following discussion it was agreed which projects could be funded from CIL. It was further agreed that the receipts and payments needs to be reviewed at the half year in respect of the Christmas market and Picnic in the Park. The budget as tabled at the meeting following the reduction in the Precept was agreed.
- 7.3 Review and adoption of Annual Precept 2019/20 - £72,486 was proposed and agreed at the Precept for 2019/20 which is a 15% increase. **Action: Clerk**
- 7.4 CIL Projects – The Clerk reported she is meeting with SCC Highways to discuss the footpath and lighting to Stafford Rec and ascertain the feasibility of making it pushchair and wheelchair accessible. Cllr

Roberts expressed an interest in attending the meeting which was agreed.

- 7.5 Propose and agree on-line banking and on-line banking protocol - the on-line banking proposal was agreed in line with the on-line banking protocol. It was agreed the councillors will reconcile the bank transfers against the bank statement once authorized and processed. It was further agreed that it will be easier to transfer funds between accounts with on-line banking access.
- 7.6 Review of Expenditure. Councillors expressed concern at the low level of interest achieved on the deposit account by the Parish Council and this is to be addressed.

8. Correspondence – circulated to all on receipt

Dates for information

Council Meetings

13th March 2019

8th May 2019 – Annual Statutory Meeting

15th May Annual Parish Meeting

10th July 2019

11th September 2019

13th November 2019

8th January 2020

Planning Committee meetings

30th January 2019

20th February 2019

13th March 2019

3rd April 2019

24th April 2019

15th May 2019

5th June 2019

26 June 2019

17th July 2019

7th August 2019

28th August 2019

18th September 2019

9th October 2019

30th October 2019

20th November 2019

11th December 2019

8th January 2020

Meeting ended at 2035

MINUTES FROM PREVIOUS MEETINGS CAN BE VIEWED ON THE CATERHAM VALLEY PARISH COUNCIL WEBSITE. WWW.CATERHAMVALLEYPC.ORG.UK