



(INCORPORATING VALLEY AND HARESTONE WARDS)

MINUTES OF THE CATERHAM VALLEY PARISH COUNCIL MEETING
HELD ON WEDNESDAY 13TH NOVEMBER 2019
AT CATERHAM VALLEY LIBRARY, STAFFORD ROAD, CATERHAM

Attendees: Cllr Cherie Callendar
Cllr Ines Salman
Cllr Nicole Morigan
Cllr Jenny Gaffney
Cllr Alun Jones

Mrs M Gibbins - Parish Clerk

MINUTES

1. **Apologies for absence received and accepted from**
Cllr Peter Roberts
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
Cllr Morigan declared an interest in 7.1a) as she is a Trustee at The Westway and therefore was excluded from the meeting during the discussion and decision.
3. **Minutes of meeting held on 11th September 2019 to be received and signed as**
The minutes of the meeting held on 11th September were accepted as a true record and signed by the Chairman of the meeting.
4. **Public Participation** - There was no member of the public present.
5. **Planning Committee**
 - i) Planning Committee: The Planning Committee approved the minutes of the Planning Committee meetings held on 18/09/19, 09/10/19 and 30/10/19.
 - ii) Full Council received the minutes of the Planning Committee meetings held on 18/09/19, 09/10/19 and 30/10/19.
6. **Items for decisions and resolutions**
 - 6.1 Section 1 for action
 - 6.1.1 Pelican Crossing update - The Clerk will liaise with SCC and Cllr Jones will follow up with County Cllr David Lee.
Action: Cllr Jones/Clerk

6.1.2 BT Building update – the Clerk reported that the TDC Officer chasing up the issues with this site has been on leave and will follow up on her return.

Action: Clerk

6.1.3 Street Cleaning/Grass cutting – The Clerk confirmed she is liaising with the Clerk on Caterham Hill and the relevant Officer at TDC to agree a date for meeting. The Clerk is also liaising with SCC regarding wildflower planting

Action: Clerk

6.1.4 Roundabout – Planting and Landscaping – The Clerk will contact Chapmans Baskets and request a drawing of the proposed planting for the roundabout.

Action: Clerk

6.1.5 Fireworks and impact on livestock and animals – Cllr Jones had previously circulated an email from the RSPCA regarding loud fireworks. Following an discussion it was agreed that it would be beneficial to all to:

- * Introduce restriction on times for releasing fireworks
- * Loudness of fireworks
- * Publicise public firework displays
- * Possibility of having a bye law
- * Encourage the use/sale of silent fireworks by retailers in the Parish and other local suppliers.

6.1.6 Christmas market update and schedule – The Clerk confirmed all is in place for the Christmas market apart from sufficient volunteers. The Clerk and Cllr Jones will put a plea on Facebook for volunteers.

7. Finance

7.1 Funding Requests:

a) The Westway requesting £3000 – The Council agreed to the request.

7.2 Payment of Accounts – the schedule of accounts was approved

7.3 Review of Expenditure – the schedule of expenditure was tabled and a minor alteration agreed due to the non-conformity of one Excel formula.

7.4 The Council received and noted the comments from the External auditors report.

7.5 A budget meeting date was set for 20th November.

8. Correspondence – circulated when received

Dates for information

Council Meetings

8th January 2020

11th March 2020

Planning Committee meetings

all commence at 7pm unless stated otherwise

8th January 2020

29th January 2020

19th February 2020

11th March 2020 – **6:30pm**

1st April 2020

13 th May 2020	22 nd April 2020
	13 th May 2020 – 6:30pm
	3 rd June 2020
8 th July 2020	24 th June 2020
	15 th July 2020
	5 th August 2020
9 th September 2020	26 th August 2020
	16 th September 2020
	7 th October 2020
11 th November 2020	28 th October 2020
	18 th November 2020
	9 th December 2020
13 th January 2021	6 th January 2021

MINUTES FROM PREVIOUS MEETINGS CAN BE VIEWED ON THE CATERHAM VALLEY PARISH COUNCIL WEBSITE. WWW.CATERHAMVALLEYPC.ORG.UK

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