



(INCORPORATING VALLEY AND HARESTONE WARDS)
MINUTES OF THE CATERHAM VALLEY PARISH COUNCIL MEETING HELD
ON WEDNESDAY 26TH OCTOBER 2022 AT 7PM IN CATERHAM VALLEY LIBRARY

Attendees: Cllr Sakina Bradbury - Chairman
Cllr Jeremy Webster
Cllr Annette Evans
Cllr Yvonne Gomes

Mrs M Gibbins - Parish Clerk & RFO

MINUTES

- 1. Apologies for absence to be received and accepted**
Cllrs Alun Jones and Victor Emmanuel

- 2. Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
There were none declared.

- 3. Minutes of meeting held on 28th September 2022 received and signed as a true Record.** The minutes were approved and signed by the Chairman

- 4. Public Participation -** There were five members of the public in attendance. Representatives from The Westway attended the meeting to highlight the issues being addressed by the venue and to reinforce the need for the funding application which has been submitted to the Parish Council. The Chairman thanked the representatives for attending the meeting and confirmed the application would be considered following the County Councillors report.
County Cllr Jeffrey Gray - reported as follows:
 - Pavements around St Johns School are being relaid
 - Warning signs on Viewpoint
 - Priorities for the following year would be small safety schemes.
 - Comms Gang have cleared Wapses Lodge roundabout
 - Junctions of Harestone Valley Road, Church Hill and Stafford Road are being resurfaced and is benefitting from the Caterham Crew.
 - LEP Funding has been approved.
 - Wapses Lodge Project - designed graffiti.
 - Exit from A22 onto the Godstone Road requires attention to reduce speed and increase drivers awareness of the area.
 - Viewpoint - assessing of the speed and consideration of reducing the limitsThe Chairman thanked County Cllr Gray for his update.

The Chairman, with the Councillors agreement, brought the Westway Funding application to this juncture of the meeting.

Cllr Webster highlighted that the Grant awarded for the Outreach work had been fully delivered and that he fully supported the application.

Cllrs Bradbury, Evans and Gomes all voted in favour of supporting the funding application. It was RESOLVED to provide the £15,237.00 as requested. It was further agreed that a follow up report would be provided by The Westway to the Parish Council in January 2023.

5. Planning Committee

- i) Planning Committee: approved the minutes of the Planning Committee meeting held on 28/9/22.
- ii) Full Council received the minutes of the Planning Committee meeting held on 28/9/22.

6. CCTV update

In the absence of Cllr Alun Jones, there was nothing to report.

7. Civility and Respect Pledge

It was agreed to defer this to the December Parish Council meeting when all Councillors should be present.

8. Parish Sign

The Clerk confirmed the sign is being produced being by installed by SCC Highways.

9. The Westway

It was agreed this item had been fully updated earlier in the meeting.

10. Handrail for Tillingdown Hill

County Cllr Gray confirmed the funding is not available in this financial year. The Parish Council RESOLVED to fund this with the assistance of Cllr Gray liaising with SCC.

11. Banners on railings

There has been concern expressed by a local resident regarding the number of banners being erected on railings around the area. It was agreed that a meeting will be scheduled between Caterham Valley PC, Caterham on the Hill PC and Spelthorne Borough Council in order to address the issues highlighted including environmental, graffiti and bins. The meeting will be held via TEAMS.

Action: JW/Clerk

12. Youth provision - Godalming Council

It was agreed the Clerk will invite the Godalming Youth Personnel to a Council meeting in order to identify how to establish a youth provision in Caterham.

Action: Clerk

13. Rotary Clock

Cllr Gomes confirmed that Gillet & Johnston are taking control of the issue with the pole. The wording was agreed and it is anticipated the clock will be in situ prior to Christmas.

14. Project Plan update

Concern was expressed regarding the lack of progress with the website. The Clerk will follow up and will seek alternative options if progress does not improve.

Action: Clerk

The Litter Operative to be requested to assist with the erection of the poppies, and Christmas market posters.

15. Finance for review

15.1 Application for funding from The Westway - £15,237.00 approved

15.2 Payment of Accounts – RESOLVED to approve the for payment

Bescot Promotions Ltd – stalls balance £4,769.30

Clerk Expenses £ 40.36

Litter Operative Salary £1,117.48

Clerk Salary and office £1,327.50

HMRC – PAYE & NI £2,168.52

Andy Parr – Vinyl Cutter Plotter Machine

& accessories £ 187.37

CJS Plants – hanging baskets £1,248.00

Premier Rides Ltd – Deposit for Chair O Planes £ 330.00

RBL Poppy Appeal – 2 poppy wreaths and 50 large £ 200.00

PKF Littlejohn – audit fee £ 480.00

Standard Life Assurance – pension contribution £ 95.78

Clerk Expenses £ 46.09

15.3 Review of Expenditure – all approved.

15.4 Budget Meeting – 16th November at Caterham Valley Library 19:30

15.5 Payroll Clerk Fee 2023/24 – the proposal for the increase charge which had been previously circulated was approved.

16. Correspondence – circulated to all on receipt.

Meeting closed at 2005

Part 2 – closed to public

Clerk Review – 16th November

Meeting closed 20:15

Dates for information

Council Meetings

7th December 2022 – 7:00pm

25th January 2023 – 7:00pm

8th March 2023 – 7:00pm

19th April 2023 – 7:00pm

Planning Committee meetings

16th November 2022 – 6:30pm

7th December 2022 – 6:30pm

4th January 2023 – 6:30pm

25th January 2023 – 6:30pm

15th February 2023 – 6:30pm

8th March 2023 – 6:00pm

29th March 2023 – 6:30pm

19th April 2023 – 6:30pm

**MINUTES FROM PREVIOUS MEETINGS CAN BE VIEWED ON THE
CATERHAM VALLEY PARISH COUNCIL WEBSITE. WWW.CATERHAMVALLEYPC.ORG.UK**