



(INCORPORATING VALLEY AND HARESTONE WARDS)
MINUTES OF THE CATERHAM VALLEY PARISH COUNCIL MEETING HELD
ON WEDNESDAY 8TH MARCH 2023 AT 7PM IN CATERHAM VALLEY LIBRARY

Attendees: Cllr Sakina Bradbury - Chairman
Cllr Jeremy Webster
Cllr Victor Emmanuel
Cllr Alun Jones
Cllr Annette Evans
Cllr Yvonne Gomes

Mrs M Gibbins - Parish Clerk & RFO

MINUTES

- 1. Apologies for absence to be received and accepted**
There were none received
- 2. Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
There were none declared
- 3. Minutes of meeting held on 25th January 2023 to be received and signed as a true record.** The minutes of the meeting held on 25th January 2023 were adopted and signed by the Chairman.
- 4. Public Participation -** There was one member of the public in attendance who was a representative from The Arc who highlighted the need for funding request which had been submitted.

With the agreement of the Councillors the Chairman brought item 15.1 of the agenda to the beginning of the meeting. Following discussion it was resolved to provide £15k of funding to the Arc subject to all the additional funding being sourced.

- 5. Planning Committee**
 - i) Planning Committee approved the minutes of the Planning Committee meetings held on 25/01/23 and 15/02/23.
 - ii) Full Council received the minutes of the Planning Committee meetings held on 25/01/23 and 15/02/23.

6. CCWNP Environment Protection Group

Cllr Webster reported that the concept of the Environment Protection Group has not been understood by all on the CCWNP. Cllr Webster resolved to undertake some presentations to enlighten the group. A litter pick is being undertaken on Saturday 25th March commencing at The Westway.

Cllr Webster reported that the Implementation Group is at liberty to bring in new policies and will also initiate getting a Housing Needs Assessment undertaken.

Action: Cllr Webster

7. CCTV update

Cllr Jones reported that tenders have been received and require reconciling.

8. Youth provision - update

Cllr Webster and the Clerk updated the council following their visit to the Youth Centre in Godalming and the inclusive facilities provided. Cllr Webster confirmed a feasibility study needs to be undertaken to identify requirements, costs, equipment, staff etc to possibly have a similar facility in Caterham.

Cllr Webster will provide a report to the April Council meeting.

Action: Cllr Webster

9. Parish Website- update

Cllrs Bradbury and Evans confirmed a productive Teams meeting had been held and improvements implemented to the website design. It was resolved to forward the revised link to councillors for their comment and input.

Action: Clerk

10. Residents and Councillors meeting - 25th February

Cllr Bradbury reported that between 10 and 15 residents attended the meeting with residents requesting information on reporting issues to the District and County. The next event for residents will be the Annual Parish Meeting on 12th April.

11. PR

Concern was raised that the Parish is not providing material for the CR3 magazine or the Tandridge Independent. Cllr Jones agreed to draft the material for the March copy of the CR3 publication. It was also agreed a press release should be circulated to all publications.

Action: Cllr Jones

12. St John's School project

- Update on works - the Clerk reported the railings along the top of Markfield Road are erected, block paving footpath has been completed and the bark has been laid, a willow archway will be erected on 13 March. Fencing is being erected by the playground area and the planters are being installed.
- The headmaster has requested that the fencing being extended to the top of the school boundary. The quote is £7,540 + VAT. It was resolved to agree to the additional works and agreed the estimate.

Action: Clerk

- It was resolved the council will write to SCC Highways regarding the dangerous condition of the railings on Godstone Road near the junction of Markfield Road.

Action: Clerk

13. Annual Parish Assembly

The Clerk confirmed Soper Hall has been booked

Meeting commences at 7pm for 7:30pm.

One speaker has been booked and confirmation of the second speaker is awaited.

Invites will be sent w/c 13 March and will include the organisations who have received funding donations.

The Clerk will email councillors regarding final arrangements.

14. Project Plan update

The Clerk confirmed that Christmas market cannot be held on Croydon Road due to the regeneration works being undertaken. There followed discussion and it was agreed the Clerk will research the possibility of holding the event in Church Walk Service Yard of the service road behind Church Walk.

It was confirmed the Picnic in the Park will be held on Sunday 25th June.

Action: Clerk

15. Finance for review

15.1 Application for Funding from The Arc – It was resolved to provide a donation of £15,000.

Action: Clerk

15.2 Application for Funding from St John’s School- It was resolved to provide a donation of £3,570 towards the schools gardening club.

Action: Clerk

15.2 Payment of Accounts – the council resolved for all invoice to be settled.

15.3 Review of Expenditure and Accounts. The Clerk reported an additional sum of £9,000 CIL income from the Harestone Hill development is due at the end of April 2023.

16. Correspondence – circulated to all on receipt

The meeting closed at 20:16

Dates for information

Council Meetings

Annual Parish Meeting 12th April 2023

19th April 2023 – 7:00pm

Planning Committee meetings

29th March 2023 – 6:30pm

19th April 2023 – 6:30pm

**MINUTES FROM PREVIOUS MEETINGS CAN BE VIEWED ON THE
CATERHAM VALLEY PARISH COUNCIL WEBSITE. WWW.CATERHAMVALLEYPC.ORG.UK**