



(INCORPORATING VALLEY AND HARESTONE WARDS)

Maureen Gibbins - Clerk & RFO
Maureen B Gibbins

6th July 2023

Members of Caterham Valley Parish Council are summonsed to the Meeting of the Parish Council to be held on **Wednesday 12th July 2023 at 7:30pm at Caterham Valley Library, Stafford Road, Caterham**

Members of the public and press have a right, and are welcome to attend this meeting however are requested to notify the Clerk in advance.

A G E N D A

In accordance with s2 Public Bodies (Admission to Meetings) Act 1960, members of the public and press will be excluded for consideration of item 16 onwards owing to the confidential nature of the business.

- 1. Apologies for absence to be received and accepted**
- 2. Declarations of Disclosable Pecuniary Interest:**
To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.
- 3. Minutes of meeting held on 10th May 2023 and 21st June 2023 to be received and signed as a true record**
- 4. Public Participation** - *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes. No further participation by members of the public is permitted at any other time during the meeting unless invited by the Chairman of the meeting.*
- 5. Planning Committee**
 - i) Planning Committee: to approve the minutes of the Planning Committee meetings held on 10/05/23, 31/5/23 and 21st June.
 - ii) Full Council to receive the minutes of the Planning Committee meetings held on 19/04/23, 31/5/23 and 21st June.

6. General Power of Competence

To resolve to adopt the General Power of Competence for the term of this Council and to confirm the Council's eligibility to do so. (Localism Act 2011 s1(1))

7. Bore Hole (JW)

To receive an update on the monitoring and maintenance of the Bore Hole

8. Review of ESDAR

To review the contract applications process with ESDAR.

9. CCTV (AJ)

To receive an update on the tender process

10. Youth Provision (JW)

To receive an update on the youth provision review

11. Picnic in the Park

Feedback following event on 25th June 2023

12. Street Cleaning

To review the street cleaning of Caterham Valley

13. Project Plan update

To review the plan and note the updates and progress.

14. Finance for review

13.1 To note payments approved and authorised.

Standard Life – pension contributions	£ 39.20
Fluffy Fun – Picnic in the Park	£ 755.40
Graham Nott – DJ for Picnic in the Park	£ 300.00
HMRC – PAYE & NI	£ 2,628.62
Clerk Salary & Office	£ 1,460.81
P J Consultants – internal audit	£ 98.15
Viking Payments – split of stationery	£ 33.76
Computer Solutions – printer ink	£ 77.40
Helen Broughton – Clerking cover for 2 meetings	£ 90.00
Cool Ice SE Ltd – Picnic in the Park	£ 258.00
Vicky Ellis – facepainter for Picnic in the Park	£ 180.00
New Ink Printing – Banners for Picnic in the Park	£ 160.80
Clerk Expenses	£ 31.74
Litter Operative Salary	£ 1, 158.55

13.2 Review of Expenditure

15. Correspondence – circulated to all on receipt

16. To resolve to close the meeting to public and press.

16.1 To discuss staff matters.

Dates for information

Council Meetings

13th September - 7:30pm

25th October - 7:30pm

6th December - 7:30pm

3rd January 2024 - 7:30pm

14th February - 7:30pm

27th March - 7:30pm

17th April - 7:30pm

Planning Committee meetings

2nd August 2023 - 6:30pm

23rd August 2023 - 6:30pm

13th September 2023 - 6:30pm

4th October 2023 - 6:30pm

25th October 2023 - 6:30pm

15th November 2023 - 6:30pm

6th December 2023 - 6:30pm

3rd January 2024 - 6:30pm

24th January 2024 - 6:30pm

14th February 2024 - 6:30pm

6th March 2024 - 6:30pm

27th March 2024 - 6:30pm

17th April 2024 - 6:30pm

**MINUTES FROM PREVIOUS MEETINGS CAN BE VIEWED ON THE
CATERHAM VALLEY PARISH COUNCIL WEBSITE. WWW.CATERHAMVALLEYPC.ORG.UK**