



(INCORPORATING VALLEY AND HARESTONE WARDS)

Maureen Gibbins - Clerk & RFO  
*Maureen B Gibbins*

21<sup>st</sup> December 2023

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Members of Caterham Valley Parish Council are summonsed to the Meeting of the Parish Council to be held on **Wednesday 3<sup>rd</sup> January 2024 at 7:30pm at Caterham Valley Library, Stafford Road, Caterham**

**Members of the public and press have a right, and are welcome to attend this meeting however are requested to advise the Clerk in advance.**

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## A G E N D A

1. **Apologies for absence to be received and accepted**
2. **Declarations of Disclosable Pecuniary Interest:**  
*To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
3. **Minutes of meeting held on 6<sup>th</sup> December 2023 to be received and signed as a true record**
4. **Public Participation** - *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
5. **Planning Committee**
  - i) Planning Committee: to approve the minutes of the Planning Committee meeting held on 06/12/23.
  - ii) Full Council to receive the minutes of the Planning Committee meeting held on 06/12/23.
6. **Finance for review**
  - 6.1 Review of Expenditure
  - 6.2 2024/25 Budget
  - 6.2 To review and agree the precept for 2024/25

7. **2024 Annual Parish Assembly**  
To consider the venue and speaker for the Annual Parish Assembly.
8. **Parking Enforcement Review**  
Review of parking enforcement report
9. **Projects:**
  - **Positioning of new Parish Noticeboard**
  - **Town centre roundabout planting**
  - **Wapses Lodge Roundabout improvement**
  - **White Knobs play area**
  - **Timber Hill play area**
  - **Bore Hole**
  - **CCTV**
  - **Proposal for consideration of forming a Town Council**
10. **Youth Provision (JW)**  
To receive an update on the youth provision review
11. **Project Plan update**
  - i) To review the plan and note the updates and progress.
12. **Correspondence** – circulated to all on receipt

**Dates for information**

<b>Council Meetings</b>	<b>Planning Committee meetings</b>
14 <sup>th</sup> February - 7:30pm	24 <sup>th</sup> January 2024 – 6:30pm
27 <sup>th</sup> March – 7:30pm	14 <sup>th</sup> February 2024 – 6:30pm
17 <sup>th</sup> April – 7:30pm	6 <sup>th</sup> March 2024 – 6:30pm
	27 <sup>th</sup> March 2024 – 6:30pm
	17 <sup>th</sup> April 2024 – 6:30pm

**PREVIOUS MINUTES CAN BE VIEWED AT [WWW.CATERHAMVALLEYPC.ORG.UK](http://WWW.CATERHAMVALLEYPC.ORG.UK)**