(INCORPORATING VALLEY AND HARESTONE WARDS)

Members of Caterham Valley Parish Council are summonsed to the Meeting of the Parish Council to be held on **Wednesday 11th March 2026 at 7.00pm at Caterham Valley Library, Stafford Road, Caterham**

5th March 2026

Maureen Gibbins – Clerk & RFO
Maureen B Gibbins

Members of the public and press have a right, and are welcome to attend this meeting however are requested to notify the Clerk in advance.

A G E N D A

1. **Apologies for absence to be received and accepted**

2. **Declarations of Disclosable Pecuniary Interest:**
   To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct.

3. **Minutes(2 mins)**
   To approve the minutes of full Council meeting held 11th February 2026.

4. **Public Participation –** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*

5. **Neighbourhood Plan Update (5 mins) (JG/AE)**
   5.01 To RECEIVE an update on the Neighbourhood Plan.

6. **Planning Committee (15 mins)(JG)**
   6.01 Planning Committee: to approve the minutes of the Planning Committee meeting held on 18/02/26.
   6.02 Full Council to receive the minutes of the Planning Committee meeting held on 18/02/26.
   6.03 To ratify the previously submitted response to the Local Plan Consultation
   6.04 HMO Article 4 Direction consultation

7. **Community Assets (10 mins) (RS)**
   7.01 Assets of Community Value
   7.02 Fields in Trust

8. **Parish Website (10 mins) (RS)**

8.01 To consider the redesign of the Parish Website and the appointment of a web designer.

9. **Picnic in the Park (Clerk)**

9.01 To consider the date for the 2026 Picnic in the Park. Possible dates are 14th, 21st or 28th June.

10. **Annual Parish Assembly (Clerk)**

10.01 To consider the date, venue and speaker for the Annual Parish Assembly. The event to be held between 1st March and 1st June annually.

11. **CIL**

11.01 To consider the funds to be allocated to Stafford Recreation area and White Knobs/Valley Park.

12. **Finance for review**

12.01 Review of Income and Expenditure to end of February 2026

12.02 Review of expenditure since 11th February 2026 meeting:

Standard Life – Pension	£ 43.81
Clerk Expenses	£ 406.33
Clerk Salary	£1,995.26
Litter Operative Salary	£1,041.71

13. **Communications**

13.01 To receive an update regarding the CR3 magazine submissions and general PR.

14. **Projects: (5 mins)**

- **New Parish Noticeboard at St John's Church**
- **Town centre roundabout planting**
- **Bore Hole**
- **St John's Church Garden**
- **St John's School planters**

15. **Youth Provision (5 mins)**

To receive an update on the attendances at the sessions

16. **Clerks report and update (Clerk) (5 mins)**

16.01 To review the plan and note the updates and progress.

17. **Correspondence** – circulated to all on receipt

Dates for 2025/26 for information

11 March 2026		Plannning	6.30m	CVPC Library
11 March 2026		COUNCIL	7.00pm	CVPC Library
01 April 2026		Planning	6.30pm	CVPC Library
08 April 2026		COUNCIL	7.00pm	CVPC Library
22 April 2026		Planning	6.30pm	CVPC Library